

Tenant Notice to Vacate

Tenant Name/s.....

Address of Rental Property.....

I/We, (Insert Tenant Name/s) hereby give _____ **DAYS** notice (see below for minimum notice period) of my/our intention to vacate the above property on the following date _____.

Reason for Vacating.....

I/We also understand that all keys to the property **MUST** be returned by 5:00pm on the above date otherwise a daily occupation fee will incur.

My/our forwarding address and phone number will be:

Forwarding Address	
Forwarding Phone Number	

Signed..... Date.....

Signed..... Date.....

NOTICE PERIOD REQUIRED

Investors Choice Property Services will confirm in writing when we receive any notice to vacate.

14 Days Notice: Can be given if your lease has not expired and your notice is given at least 14 days prior to the date the lease expires.

21 Days Notice: Can be given if your lease has expired.

Leasebreak: It is agreed upon by signing this form that in the event of a lease break situation the tenant authorises Investors Choice Property Services to advertise the property for lease and show prospective tenants through the property. We acknowledging and agree to pay the following:

- * Payment of rent until the property is relet or the lease expires.
- * Payment of all advertising expenses incurred in reletting
- * Payment of all reletting costs
- * Payment of lease documentation fee.